

BEFORE MUNICIPAL COUNCIL OF THE MUNICIPALITY OF MONROEVILLE

AN ORDINANCE OF THE MUNICIPALITY OF)
 MONROEVILLE FIXING THE 2004 WAGES AND)
 AND SALARIES OF MUNICIPAL ADMINISTRATIVE)
 EMPLOYEES.)

Ordinance No. 2283

BE IT ORDAINED AND ENACTED by the Municipality of Monroeville, in Council assembled, as follows:

Section 1. The 2004 salary structure of the **EXEMPT** and **NON-EXEMPT** employees of the Municipality of Monroeville shall be as follows:

<u>GRADE</u>	<u>POSITION</u>	<u>2004 MINIMUM</u>	<u>2004 MIDPOINT</u>	<u>2004 MAXIMUM</u>
Grade 9	<i>Municipal Manager</i>	\$72,747	\$100,062	\$127,377
Grade 8	<i>Chief of Police (Per agreement)</i>	\$62,713	\$86,260	\$109,808
Grade 7	<i>Business Tax Collector*</i> <i>Asst Chief of Police (Per agreement)</i> <i>Superintendent of Public Works</i>	\$54,063	\$74,363	\$94,662
Grade 6	<i>Dir. of Community Development</i> <i>Dir. of Personnel and Finance</i> <i>Dir. of Information Sys and Tech</i> <i>Library Director</i> <i>Dir. of Recreation & Parks</i> <i>Dir. of Building and Eng. Services</i>	\$45,815	\$63,020	\$80,223
Grade 5	<i>Dir. of Senior Citizens</i>	\$38,826	\$53,406	\$67,985
Grade 4	<i>Television Producer</i> <i>Asst. Tax Collector</i> <i>Administrative Assistant</i> <i>Grants and Communication Coordinator</i> <i>Senior Foreman</i>	\$35,622	\$48,997	\$62,372
Grade 3	<i>Public Works Foreman</i> <i>GIS Coordinator/Engineering Inspector</i> <i>Building Official</i> <i>Lead Codes Compliance Officer</i> <i>Building Inspector</i> <i>Purchasing Coordinator</i> <i>Code Enforcement Officer</i> <i>Recreation Program Director</i>	\$32,680	\$44,951	\$57,221

<u>GRADE</u>	<u>POSITION</u>	<u>2004 MINIMUM</u>	<u>2004 MIDPOINT</u>	<u>2004 MAXIMUM</u>
Grade 2	<i>Municipal Manager's Secretary</i>	\$27,695	\$38,094	\$48,492
Grade 1	<i>Public Works Office Manager Personnel and Finance Secretary Deputy Emergency Management Coordinator/ Library Information System Technician</i>	\$23,471	\$32,283	\$41,095

*Salary-3 sources

Section 2. The 2004 **MERIT INCREASE** for the **EXEMPT** and **NON-EXEMPT** employees has been established as specified in the 2004 Budget when adopted by Municipal Council.

Section 3. The 2004 **PERFORMANCE BONUS PLAN** for the **EXEMPT** and **NON-EXEMPT** employees has been established as specified in the 2004 Budget when adopted by Municipal Council.

These funds will be distributed effective January 1, 2004 according to the Guidelines as established by Municipal Council.

Section 4. The compensation of **PART-TIME** employees of the Municipality of Monroeville shall be as follows:

<u>POSITION</u>	<u>HOURLY SALARY</u>
School Crossing Guard (Probationary)	\$8.50/Hr.
School Crossing Guard	\$10.52/Hr.
Camera Operators	\$8.07/Hr.
Earned Income Tax Auditor	\$15.91/Hr.
General Summer Employees	\$8.00/Hr.
Recreation Level I	\$8.00/Hr.
Special Events Workers, Camp Chipewee Leaders(First Year), Summer Park Leaders(First Year) Day Camp Leaders (First Year), Program Monitors(Volleyball, Basketball, Soccer), Swim Instructors (Entry Level/Probationary) Aides to R-8, R-9, and R-10 Position.	
Recreation Level II	\$8.25/Hr.
Swim Instructors(2 nd Year Uncertified), Swim Instructors(Entry Level Certified), Summer Park Leaders(2 nd Year), Camp Chipewee Leaders (2 nd Year), Day Camp Leaders(2 nd Year), Sports League Referees (Entry Level)	
Recreation Level III	\$8.50/Hr.
Life Guard(Entry Level), Swim Instructor(3 rd Year Uncertified), Swim Instructor(2 nd Year Certified), Summer Park Leaders(3 rd Year), Camp Chipewee Leaders(3 rd Year), Day Camp Leaders(3 rd Year), Sport League Referees(2 nd year + 25 games), Program Instructors(Entry Level)	
Recreation Level IV	\$8.75/Hr.
Life Guard(2 nd Year), Swim Instructor(4 th Year Uncertified), Swim Instructor(3 rd Year Certified), Day Camp Head Counselor, Camp Chipewee Leaders(4 th year), Sports League Referees(3 rd Year + 25 Games)	
Recreation Level V	\$9.00/Hr.

Life Guard(3 rd Year) and Swim Instructors(4 th Year Certified)	
Recreation VI	\$10.00/Hr.
Assistant Manager-Monroeville Community Pool(No CPO Certification), Assistant Day Camp Director, Head Life Guard-Monroeville Community Pool, Special Events Coordinator(Summer Parks), Arts & Crafts Specialist(Summer Parks) Supervisor(Recreation Programs, Swim Programs, Summer Parks Program), Instructors(Professional Certification)	
Recreation VII (Head Specialist)	\$10.50/Hr.
Co-Managers – Monroeville Community Pool(CPO), Co-Director Day Camps (Professional Certification), Instructors Profession Certification & Experience)	
Recreation VIII	\$11.50/Hr.
Camp Chipewee Director Entry Level, (Bachelors Degree Required) Day Camp Director – Entry Level (Teachers Certification Required)	
Recreation XIV	\$12.00/Hr.
Manager-Monroeville Community Pool – Entry Level (CPO Required) Camp Chipewee Director(2 nd Year) Day Camp Director(2 nd Year)	
Recreation X	\$13.00/Hr.
Manager – Monroeville Community Pool(2 nd Year) Camp Chipewee Director(3 rd Year) Day Camp Director(3 rd Year)	
Recreation XI	\$14.00/Hr.
Manager – Monroeville Community Pool(3 rd Year) Camp Chipewee Director(4 th Year) Day Camp Director(4 th Year)	
Recreation XII	\$16.00/Hr.
Monroeville Community Pool Manager – Certification and 4yrs. Municipal Experience (Certification in WSI, Lifeguarding/CPR, Certified Pool Operator, Pesticide Certification, CPR Instructors Training) Camp Chipewee Director – Masters Degree and 5 yrs. Municipal Experience	

Section 5. Any ordinance of part of ordinance in conflict with any of the provisions of this Ordinance is hereby repealed to the extent of such conflict.

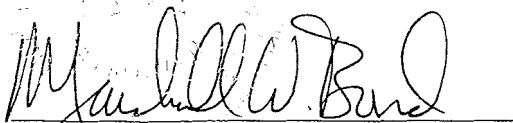
Section 6. The provisions of this ordinance shall be effective as of January 1, 2004.

ORDAINED AND ENACTED this 9th day of December, 2003.

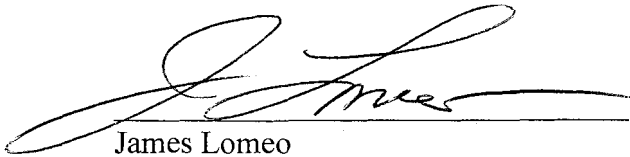
(SEAL)

ATTEST:

MUNICIPALITY OF MONROEVILLE



Marshall W. Bond
Municipal Manager



James Lomeo
Mayor

ENTERED INTO LEGAL BOOK ON: December 19, 2003