

ORDINANCE NO. 1296

AN ORDINANCE OF THE MUNICIPALITY OF MONROEVILLE  
AMENDING ORDINANCE 1094 PROVIDING FEE SCHEDULES  
FOR VARIOUS PERMITS, USES AND DEVELOPMENTS IN  
MONROEVILLE

BE IT ORDAINED and ENACTED, by the Municipality of Monroeville, in Council assembled as follows:

Section 1: Section a-1 through k-3 shall be amended to read as follows:

Section 1. BUILDING AND OTHER STRUCTURE PERMIT FEES.

The schedule of fees hereinafter set forth shall be charged in the respective use group categories as defined by the most recently adopted edition of the BOCA Building Code for the issuance of permits for the construction of buildings and other structures within the Municipality of Monroeville where permits are required pursuant to any Ordinance or other action of the Municipality.

a-1. Use Group: Residential R4

For structures containing not more than 500 square feet the permit fee shall be \$7.20 per 100 square feet or fraction thereof, but not more than \$36.00. The minimum charge, however, shall be \$20.00.

a-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2.

For structures containing not more than 500 square feet the permit fee shall be \$10.80 per 100 square feet or fraction thereof, but not more than \$44.00. The minimum charge, however, shall be \$25.00.

a-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing not more than 500 square feet the permit fee shall be \$14.40 per 100 square feet or fraction thereof, but not more than \$72.00. The minimum charge, however, shall be \$40.00.

b-1. Use Group: Residential R4

For structures containing between 500 and 1,000 square feet the permit fee shall be \$36.00 plus \$6.60 per 100 square feet or fraction thereof in excess of 500 square feet.

b-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing between 500 and 1,000 square feet the permit fee shall be \$54.00 plus \$9.90 per 100 square feet or fraction thereof in excess of 500 square feet.

b-3. Use Group: Residential R1, Assembly, High Hazard and Industrial

For structures containing between 500 and 1,000 square feet the permit fee shall be \$72.00 plus \$13.20 per 100 square feet or fraction thereof in excess of 500 square feet.

c-1. Use Group: Residential R4

For structures containing between 1,000 and 2,000 square feet the permit fee shall be \$72.00 plus \$6.00 per 100 square feet or fraction thereof in excess of 1,000 square feet.

c-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing between 1,000 and 2,000 square feet the permit fee shall be \$108.00 plus \$9.00 per 100 square feet or fraction thereof in excess of 1,000 square feet.

c-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing between 1,000 and 2,000 square feet the permit fee shall be \$164.00 plus \$12.00 per 100 square feet or fraction thereof in excess of 1,000 square feet.

d-1. Use Group: Residential R4

For structures containing between 2,000 and 5,000 square feet the permit fee shall be \$132.00 plus \$5.40 per 100 square feet or fraction thereof in excess of 2,000 square feet.

d-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing between 2,000 and 5,000 square feet the permit fee shall be \$198.00 plus \$8.10 per 100 square feet or fraction thereof in excess of 2,000 square feet.

d-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing between 2,000 and 5,000 square feet the permit fee shall be \$264.00 plus \$10.80 per 100 square feet or fraction thereof in excess of 2,000 square feet.

e-1. Use Group: Residential R4

For structures containing between 5,000 and 10,000 square feet the permit fee shall be \$294.00 plus \$4.80 per 100 square feet or fraction thereof in excess of 5,000 square feet.

- e-2. Use Group: Residential R2, Residential R3, Factory and Industrial, Mercantile and Storage S1 and S2.

For structures containing between 5,000 and 10,000 square feet the permit fee shall be \$441.00 plus \$7.20 per 100 square feet or fraction thereof in excess of 5,000 square feet.

- e-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing between 5,000 and 10,000 square feet the permit fee shall be \$588.00 plus \$9.60 per 100 square feet or fraction thereof in excess of 5,000 square feet.

- f-1. Use Group: Residential R4

For structures containing between 10,000 and 20,000 square feet the permit fee shall be \$534.00 plus \$4.20 per 100 square feet or fraction thereof in excess of 10,000 square feet.

- f-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing between 10,000 and 20,000 square feet the permit fee shall be \$801.00 plus \$6.30 per 100 square feet or fraction thereof in excess of 10,000 square feet.

- f-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing between 10,000 and 20,000 square feet the permit fee shall be \$963.00 plus \$8.40 per 100 square feet or fraction thereof in excess of 10,000 square feet.

- g-1. Use Group: Residential R4

For structures containing between 20,000 and 50,000 square feet the permit fee shall be \$954.00 plus \$3.60 per 100 square feet or fraction thereof in excess of 20,000 square feet.

- g-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing between 20,000 and 50,000 square feet the permit fee shall be \$1,431.00 and \$5.40 per 100 square feet or fraction thereof in excess of 20,000 square feet.

- g-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing between 20,000 and 50,000 square feet the permit fee shall be \$1,908.00 plus \$7.20 per square feet or fraction thereof in excess of 20,000 square feet.

## h-1. Use Group: Residential R4

For structures containing between 50,000 and 100,000 square feet the permit fee shall be \$2,034.00 plus \$3.00 per 100 square feet or fraction thereof in excess of 50,000 square feet.

## h-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing between 50,000 and 100,000 square feet the permit fee shall be \$3,051.00 plus \$4.50 per 100 square feet or fraction thereof in excess of 50,000 square feet.

## h-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing between 50,000 and 100,000 square feet the permit fee shall be \$4,068.00 plus \$6.00 per 100 square feet or fraction thereof in excess of 50,000 square feet.

## i-1. Use Group: Residential R4

For structures containing between 100,000 and 200,000 square feet the permit fee shall be \$3,534.00 plus \$2.40 per 100 square feet or fraction thereof in excess of 100,000 square feet.

## i-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing between 100,000 and 200,000 square feet the permit fee shall be \$5,301.00 plus \$3.60 per 100 square feet or fraction thereof in excess of 100,000 square feet.

## i-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing between 100,000 and 200,000 square feet the permit fee shall be \$7,053.00 plus \$4.80 per 100 square feet or fraction thereof in excess of 100,000 square feet.

## j-1. Use Group: Residential R4

For structures containing between 200,000 and 500,000 square feet the permit fee shall be \$5,934.00 plus \$1.80 per 100 square feet or fraction thereof in excess of 200,000 square feet.

## j-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing between 200,000 and 500,000 square feet the permit fee shall be \$8,901.00 plus \$2.70 per 100 square feet or fraction thereof in excess of 200,000 square feet.

j-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing between 200,000 and 500,000 square feet the permit fee shall be \$11,868.00 plus \$3.60 per 100 square feet or fraction thereof in excess of 200,000 square feet.

k-1. Use Group: Residential R4

For structures containing 500,000 square feet and over the permit fee shall be \$11,334.00 plus \$1.20 per 100 square feet or fraction thereof in excess of 500,000 square feet.

k-2. Use Group: Residential R2, Residential R3, Business, Factory and Industrial, Mercantile and Storage S1 and S2

For structures containing 500,000 square feet and over the permit fee shall be \$17,001.00 plus \$1.80 per 100 square feet or fraction thereof in excess of 500,000 square feet.

k-3. Use Group: Residential R1, Assembly, High Hazard and Institutional

For structures containing 500,000 square feet and voer the permit fee shall be \$22,668.00 plus \$2.40 per 100 square feet or fraction thereof in excess of 500,000 square feet.

Section 2: Section 2 through 14 shall be amended to read as follows:

Section 2. APPLICATION FOR REZONING AND ZONING ORDINANCE CHANGES

A flat fee of \$700.00 plus \$50.00/acre shall be charged by the Municipality of Monroeville for applications for change of zoning and for changes to the text of the Zoning Ordinance. Where two or more contiguous properties are involved in one rezoning application for contiguous properties is for a change to two or more different zone classifications, only one such charge shall be made.

Section 3. APPLICATION FOR CONDITIONAL USES

A flat fee of \$500.00 plus \$0.02 per square foot area of structure or the cubic yards of earth moved and \$800.00 for conditional uses with no structure shall be charged by the Municipality of Monroeville for the acceptance of applications for consideration of conditional uses as set forth in the Zoning Ordinance.

Section 4. APPLICATIONS FOR ANY PROCEEDING BEFORE THE ZONING HEARING BOARD

The following shall be charged by the Municipality of Monroeville for the acceptance of the following types of applications before the Zoning Hearing Board:

- a. Appeals - \$50.00
- b. Variance (Dimentional) - \$50.00/variance
- c. Use Variance - \$500.00 plus \$100.00/acre
- d. Special Exceptions - \$200.00

Section 5. PETITIONS TO VACATE STREET

A flat fee of \$300.00 shall be charged by the Municipality of Monroeville for the acceptance of a petition to vacate any street or portion thereof. Where two or more touching streets are included in the same petition, only one such fee shall be charged.

Section 6. APPLICATIONS FOR SUB-DIVISION APPROVAL

A flat fee of \$50.00 per lot shall be charged by the Municipality of Monroeville for any sub-division application.

The entire charge shall be due and payable upon presentation of the preliminary plan. No additional charge shall be made for the final plan as presented to Municipal Council for approval unless such final plan contains a larger number of lots than the preliminary plan. In such event an additional charge shall be made at the same rates based upon the additional number of lots in the final plan.

Section 7. APPLICATIONS FOR ACCEPTANCE OF STREET

A flat fee of \$300.00 per application shall be charged by the Municipality of Monroeville for the acceptance of any street or portion thereof. Where two or more touching streets are involved in the same application, only one such fee shall be charged.

Section 8. OCCUPANCY PERMIT APPLICATION

A flat fee for each occupancy permit application shall be charged in accordance with the following schedule:

- a. Use Group: Single Family Residential - \$25.00/house
- b. Apartment Residential - \$100.00 plus \$25.00/unit
- c. Commercial/Industrial/Institutional - \$100.00 for the site, plus \$50.00 and \$0.01 per square foot for each unit.

Section 9. APPLICATION FOR REPAIRS OR ALTERATIONS

The following fee schedule shall be utilized for the acceptance of any application for any permit for repairs or alterations to a structure as they are defined in the BOCA Building Code most recently adopted by the Monroeville Municipality.

- a. A fee of \$10.00 for the acceptance of any application for a repair or alteration of any structure affecting 50 percent or less than the total square footage of the structure. In the event the repair or alteration affects more than 50 percent of the square footage of the structure in the judgment of the building officials then the fee schedule in Section 1 hereof shall be applicable.

Section 10. CONSTRUCTION REPLACEMENT AND/OR REPAIR OF SIDEWALKS

For the construction replacement and/or repair of sidewalks a fee shall be charged in accordance with the fee schedule set forth in Section hereof only in the event the same occurs in the public right-of-way. There shall be no additional fee for such construction on private property.

Section 11. APPLICATIONS FOR RAZING THE DEMOLITION WORK

- a. A fee of \$25.00 shall be charged for the application for a permit for the demolition and/or razing work on any structure having a floor area of 2,000 square feet or less.
- b. A fee of \$25.00 plus \$10.00 for each 1,000 square feet of floor area or fraction thereof for demolition and/or razing of any structure having a floor area in excess of 2,000.
- c. Any applicant receiving a permit under this section shall post a performance bond with the Municipality in an amount not less than the amount of the contract for the demolition or razing work. The same bond shall secure the workmanlike performance of the work authorized by the permit in accordance with all applicable laws and ordinances.
- d. Prior to the issuance of any such permit the applicant shall submit to the Municipality evidence of notice of the intended work to any and all property owners who may or could be affected by such work.
- e. Any individual or entity performing any work pursuant to a permit issued under this section shall be exempt from any fee if the work being performed is done pursuant to action initiated by Monroeville Municipality.

Section 12. MOVING OF STRUCTURES WITHIN OR OUTSIDE OF THE MUNICIPALITY

- a. A fee of \$25.00 shall be charged for the application for any permit for the moving of any structure from within the Municipality outside the Municipality. This fee shall apply to any structure having a floor area measured by exterior dimensions of 2,000 square feet or less.
- b. A fee of \$25.00 plus \$10.00 for each 1,000 square feet of floor area or fraction thereof for demolition or razing work of any structure shall be charged for any such structure having a floor area in excess of 2,000 square feet.
- c. Any applicant desiring to move any such structure shall acquire a no lien letter before the issuance of any such permit and existing liens recorded or unrecorded shall be paid in full prior to the issuing of any such permit.
- d. Any applicant receiving a permit under this section shall post a performance bond with the Municipality naming it as beneficiary which bond shall be in an amount not less than the amount of the contract for the moving of the structure and the placement of the same upon a designated foundation.
- e. If any structure is moved within the Municipality there shall also be required in addition to the permit under this section a building permit in an amount to be determined by the square footage of the new foundation as per the fee requirements of this ordinance.

- f. Prior to the issuance of any permit under this section the applicant shall submit to the Municipality evidence of notice to any and all affected property owners and those having lease hold interest which notice shall give ample warning of the intended of the structure and discontinuance no matter how minimal of any utility.

Section 13. MINOR EXCAVATIONS

- a. A fee of \$100.00 shall be charged for the application for any permit for minor excavation involving 5,000 cubic yards of earth or less.
- b. A fee of \$50.00 plus \$10.00 for every 1,000 additional cubic yards of earth moved shall be charged for any minor excavation involving excavation of more than 5,000 cubic yards of earth but less than that required for major excavation as defined by the Monroeville Zoning Ordinance.

Section 14. The following schedule shall apply to highway and street occupancy permits and restoration charges:

a. ISSUANCE FEES

- 1) Initial issuance fee \$15.00
- 2) Each extension of time for completion of permit work 5.00

b. DRIVE OR STREET CONNECTION

- 1) Residential Driveway (each driveway)
  - a) 0' - 13' 10.00
  - b) over 13' - 20' 15.00
- 2) Commercial Driveway (each driveway)
  - a) 0' - 20' 20.00
  - b) over 20' - 35' 35.00
  - c) over 35' 50.00
- 3) Street Connection (each) 50.00

c. RESTORATION OF IMPROVED ROAD SURFACES WHEN PERFORMED BY MONROEVILLE

- 1) Restoration of pavement per square yard or fraction thereof 50.00 PLUS 15.00 per square yard
- 2) Restoration of paved berm per square yard or fraction thereof 50.00 PLUS 9.00 per square yard



## d. SUBSURFACE AND SURFACE FACILITY INSTALLATIONS

"Line" means an underground conductor used in providing electric or communications service, or an underground pipe used in providing gas, oil or oil product delivery, sewage, water or other service to one or more consumers of such service.

- 1) This charge is calculated on the Linear Feet of Line placed in right-of-way and running parallel to roadway.
    - a) Each line of 50 feet or less in length  
(Each new non-continuous section) \$15.00
    - b) Additional connected line (Each 100 ft. or  
fraction thereof) 5.00
  - 2) Crossing of a line from one side of highway to the other side,  
or from under paved roadway to one side. (Performed  
independently or with other permit operations)
    - a) Where crossing is made by trenching or tunneling 30.00
    - b) Where crossing is made by boring, driving or  
drilling (Boring pits in Berm only) 6.00
    - c) Where crossing is made by boring, driving or  
drilling (One boring pit in Road) 20.00
  - 3) Manhole and inlet placed in right-of-way independently  
or with other permit operations 10.00
- e. CONNECTION OR PRIVATE STORM SEWER PIPE TO MUNICIPAL SEWER SYSTEM  
(INLETS, MANHOLE) TAP IN FEE  
Note: Hydraulic analysis computed by a Registered Engineer must  
accompany all such connections 100.00
- f. FACILITY OPENINGS (e.g. Service Connections if performed  
independently; or with other permit operations repairs)  
(each opening) Excluding D2
- 1) Improved surface opening 20.00
  - 2) Berm opening 5.00
  - 3) Core borings, each 5.00
- g. OVERHEAD FACILITY INSTALLATIONS (e.g. (Poles)  
(Guys and/or anchors)
- 1) New or original construction facilities
    - a) One (1) to five (5) Minimum fee 15.00
    - b) Each additional pole over five 3.00

2) Replacement or renewal of existing facilities

- a) One (1) to five (5) Minimum Fee 10.00
- b) Each additional pole over five 3.00

3) Removal of Poles ISSUANCE FEE ONLY

h. INSPECTION FEE, WHEN ORDERED BY THE ENGINEER 40.00 per day

Section 3: Section 15, 16, 17 and 18 of Ordinance 1094 shall be renumbered to be Section 19, 20, 21 and 22 respectively.

Section 4: Section 14 of Ordinance 1094 shall remain unchanged and a new Section 15 shall be added to read as follows:

Section 15. APPLICATIONS FOR SITE PLAN APPROVAL

For a Site Plan approving a new structure or an addition to an existing structure a flat fee of \$300.00 shall be charged plus \$0.02 (2 cents) per square foot of the proposed structure or addition to the existing structure. For a site plan without a structure or an existing structure to which no addition is proposed a flat fee of \$500.00 shall be charged.

Section 5: A new Section 16 of Ordinance 1094 shall be added to read as follows:

Section 16. APPLICATION FOR ANY PROCEEDING BEFORE THE BOCA BOARD OF APPEALS

A flat fee of \$200.00 shall be charged for the acceptance of applications for any type of proceeding before the BOCA Board of Appeals.

Section 6: A new Section 17 of Ordinance 1094 shall be added to read as follows:

Section 17. APPLICATION FOR CERTIFICATE OF NON-CONFORMANCE

A flat fee of \$25.00 shall be charged for the acceptance of any application for a Certificate of Non-Conformance.

Section 7: A new Section 18 of Ordinance 1094 shall be added to read as follows:

Section 18. APPLICATION FOR SIGN PERMITS

- a. A flat fee of \$2.00 per square foot shall be charged for any application for any wall or roof sign.
- b. A flat fee of \$50.00 plus \$0.02 (2 cents) per square foot times the total number of square feet for any ground sign.

Section 8: Any Ordinance or part of an Ordinance in conflict with any of the provisions of this Ordinance is hereby repealed insofar as the same affects this Ordinance.

Section 19. All permits issued shall be required as set forth in the BOCA Basic Building Code and/or Fire Prevention Code as may be amended and adopted by the Monroe-ville Municipality and if otherwise lawful shall be issued in accordance with the fee schedule herein set forth.

Section 20. All permits granted pursuant to the BOCA Basic Building Code and Fire Prevention Codes or other authority for issuing permits shall have a time limit consistent with Section 114.2 of the BOCA Basic Building Code provided further that any permit granted for demolition or razing of work shall be valid for six months only and if during that period the work authorized is not completed any bond posted by the applicant shall be forfeited.

Section 21. All fees as set forth in this Ordinance shall be due and payable at the time any application is accepted and any bond required herein or otherwise shall be posted with the Municipality prior to the issuance of any permit.

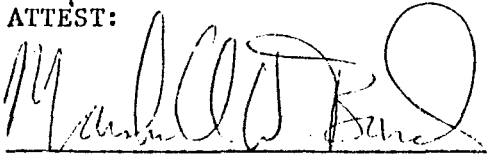
Section 22. REPEALER

Any Ordinance or part of an Ordinance in conflict with any of the provisions of this Ordinance is hereby repealed insofar as the same affects this Ordinance.

ORDAINED and ENACTED this 29th day of December, 1981.

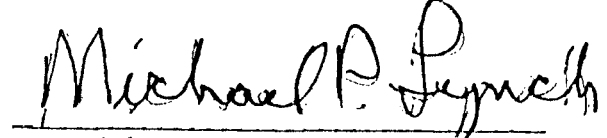
(SEAL)

ATTEST:



Marshall W. Bond  
Municipal Manager

MUNICIPALITY OF MONROEVILLE



Michael P. Lynch  
Mayor