

ORDINANCE NO. 631

AN ORDINANCE OF THE BOROUGH OF MONROEVILLE AMENDING ORDINANCE NO. 479, FIXING THE WAGES, SALARIES, VACATIONS AND SICK LEAVE OF BOROUGH OFFICERS AND EMPLOYEES AND PROVIDING FOR THE APPOINTMENT, PROMOTION AND DISCHARGE THEREOF.

BE IT ORDAINED AND ENACTED by the Borough of Monroeville, in Council assembled, as follows:

Section 1. Section 1 of Article I of Ordinance No. 479 of the Borough of Monroeville is hereby amended to read as follows:

Section 1. The officers of the Borough of Monroeville and their compensation shall be as follows:

|                                       |  |
|---------------------------------------|--|
| Mayor . . . . .                       | \$150.00 per month                                 |
| Councilmen (each) . . . . .           | \$100.00 per month                                 |
| Borough Solicitor (retainer). . . . . | \$100.00 per month                                 |
| Borough Secretary . . . . .           | No compensation as such                            |
| Borough Treasurer . . . . .           | No compensation as such                            |
| Borough Manager . . . . .             | \$1400.00 per month                                |
| Assistant Borough Secretary . . . . . | No compensation as such                            |
| Tax Collector . . . . .               | Compensation established under existing ordinances |

Section 2. Section 1 of Article II of said Ordinance No. 479 is hereby amended to read as follows:

Section 1. The general employees of the Borough of Monroeville shall be classified as follows, and their compensation shall be in steps, based upon experience and performance:

| CLASSIFICATION                      | COMPENSATION EXPRESSED IN DOLLARS PER MONTH (UNLESS OTHERWISE INDICATED) |         |        |        |        |
|-------------------------------------|--|---------|--------|--------|--------|
|                                     | Step A   | Step B  | Step C | Step D | Step E |
| CLERICAL, FISCAL AND ADMINISTRATIVE |  |         |        |        |        |
| Clerk I                             | 341  | 357     | 374    | 393    | 414    |
| Clerk II                            | 437  | 461     | 485    | 510    | 536    |
| Account Clerk                       | 461  | 485     | 510    | 536    | 564    |
| Clerk-Steno I                       | 357  | 374     | 393    | 414    | 437    |
| Clerk-Steno II                      | 414  | 437     | 461    | 485    | 510    |
| EDP Operator                        | 414  | 437     | 461    | 485    | 510    |
| EDP Supervisor                      | 650  | 681     | 719    | 755    | 791    |
| Administrative Assistant            | 564  | 591     | 620    | 650    | 681    |
| Assistant Borough Secretary         | 719  | 755     | 791    | 827    | 869    |
| PUBLIC SAFETY                       |  |         |        |        |        |
| School Traffic Escort               | 2.14   | 2.28    |        |        |        |
|                                     | per hr.  | per hr. |        |        |        |

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|                          | Step A          | Step B          | Step C          | Step D | Step E |
|--------------------------|-----------------|-----------------|-----------------|--------|--------|
| Special Police Personnel | 2.14<br>per hr. | 2.28<br>per hr. | 2.40<br>per hr. |        |        |

|                        | Step A | Step B | Step C | Step D | Step E |
|------------------------|--------|--------|--------|--------|--------|
| Animal Control Officer | 461    | 485    | 510    | 536    | 564    |
| Police Patrolman       | 540    | 568    | 598    | 629    | 663    |
| Police Desk Clerk      | 461    | 485    | 510    | 536    | 564    |
| Police Desk Sergeant   | 598    | 629    | 663    | 696    | 730    |
| Police Sergeant        | 629    | 663    | 696    | 730    | 767    |
| Police Lieutenant      | 730    | 767    | 805    | 845    | 887    |
| Police Chief           | 845    | 887    | 931    | 978    | 1028   |

## RECREATION AND PARKS

|                               |                 |                 |                 |                 |                 |
|-------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Recreation Leader I           | 1.00<br>per hr. | 1.25<br>per hr. | 1.50<br>per hr. | 1.75<br>per hr. | 2.00<br>per hr. |
| Recreation Leader II          | 2.00<br>per hr. | 2.25<br>per hr. | 2.50<br>per hr. | 2.75<br>per hr. | ---             |
| Recreation Leader III         | 3.00<br>per hr. | 3.50<br>per hr. | 4.00<br>per hr. | 4.50<br>per hr. | 5.00<br>per hr. |
| Recreation Specialist I       | 1.00<br>per hr. | 1.25<br>per hr. | 1.50<br>per hr. | 1.75<br>per hr. | 2.00<br>per hr. |
| Recreation Specialist II      | 2.50<br>per hr. | 3.00<br>per hr. | 3.50<br>per hr. | 4.00<br>per hr. | 4.50<br>per hr. |
| Recreation and Parks Director | 869             | 910             | 958             | 1006            | 1053            |
| Program Leader                | 564             | 591             | 620             | 650             | 681             |

## LABOR AND LABOR SUPERVISION

|                                       |     |     |     |     |      |
|---------------------------------------|-----|-----|-----|-----|------|
| Custodian                             | 414 | 437 | 461 | 485 | 510  |
| Building Maintenance Man              | 461 | 485 | 510 | 536 | 564  |
| Laborer                               | 414 | 437 | 461 | 485 | 510  |
| Sewer Maintenance Man                 | 461 | 485 | 510 | 536 | 564  |
| Equipment Operator I                  | 461 | 485 | 510 | 536 | 564  |
| Equipment Operator II                 | 485 | 510 | 536 | 564 | 591  |
| Refuse Collector                      | 485 | 510 | 536 | 564 | ---  |
| Refuse Collector-Driver               | 510 | 536 | 564 | 591 | ---  |
| General Maintenance Man               | 461 | 485 | 510 | 536 | 564  |
| Foreman                               | 510 | 536 | 564 | 591 | 620  |
| Assistant Public Works Superintendent | 681 | 719 | 755 | 791 | 827  |
| Public Works Superintendent           | 827 | 869 | 910 | 958 | 1006 |

## ENGINEERING AND INSPECTION SERVICES

|                                   |     |     |      |      |      |
|-----------------------------------|-----|-----|------|------|------|
| Inspector                         | 536 | 564 | 591  | 620  | 650  |
| Chief Inspector                   | 564 | 591 | 620  | 650  | 681  |
| Planning and Zoning Administrator | 827 | 869 | 910  | 958  | 1006 |
| Borough Engineer                  | 910 | 958 | 1006 | 1053 | 1108 |

|                            | Step A  | Step B  | Step C | Step D | Step E |
|----------------------------|---------|---------|--------|--------|--------|
| <u>LIBRARY</u>             |         |         |        |        |        |
| Page                       | .86     | 1.14    |        |        |        |
|                            | per hr. | per hr. |        |        |        |
| Library Technician         | 374     | 393     | 414    | 437    | 461    |
| Pre-professional Librarian | 437     | 461     | 485    | 510    | 536    |
| Professional Librarian I   | 510     | 536     | 564    | 591    | 620    |
| Professional Librarian II  | 591     | 620     | 650    | 681    | 719    |
| Professional Librarian III | 755     | 791     | 827    | 869    | 910    |

Section 3. Section 14 of Article II of said Ordinance No. 479, as last amended by Ordinance No. 603 enacted May 14, 1968, is hereby further amended by changing the amount of the annual uniform allowance of certain public safety employees to read as follows:

| <u>CLASSIFICATION</u>    | <u>ANNUAL UNIFORM ALLOWANCE</u> |
|--------------------------|---------------------------------|
| Police Patrolman         | \$200.00                        |
| Police Desk Clerk        | \$140.00                        |
| Police Desk Sergeant     | \$200.00                        |
| Police Sergeant          | \$200.00                        |
| Police Lieutenant        | \$200.00                        |
| Police Chief             | \$200.00                        |
| Animal Control Officer   | \$200.00                        |
| Special Police Personnel | \$ 75.00                        |
| School Traffic Escort    | \$ 75.00                        |

All remaining portions of the said Section 14 are specifically saved.

Section 4. Section 8 (a) of Article II of said Ordinance No. 479 is hereby amended to read as follows:

Section 8. (a) The following classifications, which shall be hired, promoted from classification to classification, and discharged only with the approval of Monroeville Borough Council:

1. Borough Engineer
2. Public Works Superintendent
3. Assistant Public Works Superintendent
4. Recreation and Parks Director
5. Planning and Zoning Administrator
6. EDP Supervisor

Section 5. Section 10 of Article II of said Ordinance No. 479 is hereby amended by changing the designation of certain employee classifications thereunder that shall satisfy the responsibilities of their respective offices, without increase in compensation or compensatory time off, even though such duties exceed forty (40) hours per week, to read as follows:

1. Borough Engineer
2. Public Works Superintendent
3. Assistant Public Works Superintendent
4. Recreation and Parks Director
5. Police Chief

- 6. Planning and Zoning Administrator
- 7. EDP Supervisor
- 8. Professional Librarian III
- 9. Police Lieutenant

Section 6. Effective January 1, 1970 Section 1 of Article II of said Ordinance No. 479 is further amended by changing the compensation of Police Patrolman and Police Sergeant as follows:

| <u>CLASSIFICATION</u> | <u>COMPENSATION EXPRESSED IN DOLLARS PER MONTH</u> |               |               |               |               |
|-----------------------|--|---------------|---------------|---------------|---------------|
|                       | <u>Step A</u>                                      | <u>Step B</u> | <u>Step C</u> | <u>Step D</u> | <u>Step E</u> |
| Police Patrolman      | 580  | 611           | 643           | 677           | 713           |
| Police Sergeant       | 677  | 713           | 749           | 787           | 826           |

Section 7. The provisions of this Ordinance, except as hereinbefore otherwise indicated, shall be effective as of December 29, 1968.

Section 8. Sections 7 and 8 of Ordinance No. 597, enacted February 13, 1968, establishing compensation for certain employee classifications, are hereby specifically repealed.

Section 9. Any Ordinance or part of Ordinance in conflict with any of the provisions of this Ordinance is hereby repealed to the extent of such conflict.

ORDAINED AND ENACTED This 14th day of January, 1969.

BOROUGH OF MONROEVILLE

ATTEST:

by S/ Frank A. Witt  
President of Council

S/ Carrol F. Pickens  
Secretary

(SEAL)

EXAMINED AND APPROVED this 14th day of January, 1969.

S/ John J. Duncan  
Mayor