

ORDINANCE NO. 510

AN ORDINANCE OF THE BOROUGH OF MONROEVILLE FURTHER AMENDING ORDINANCE NO 178, ENTITLED "AN ORDINANCE ESTABLISHING RULES GOVERNING THE FUNCTIONING OF THE COUNCIL OF THE BOROUGH OF MONROEVILLE AND THE COMMITTEES THEREOF".

BE IT ORDAINED AND ENACTED by the Borough of Monroeville, in Council assembled, as follows:

Section 1. Rule 1 of Section 1 of the said Ordinance No. 178 of the Borough of Monroeville, entitled "An ordinance establishing rules governing the functioning of the Council of the Borough of Monroeville and the Committees thereof", enacted March 8, 1960 and amended by Ordinance No. 325, enacted January 30, 1962, is hereby further amended to read as follows:

"Rule 1, Regular meetings of the Borough Council shall be held on the second Tuesday evening of each calendar month at the hour of 8:00 o'clock P. M. in the Council chambers of the Municipal Building. Any regular meeting falling upon a legal holiday shall be held on the third Tuesday evening of the calendar month at the same time and place."

Section 2. Rule 5 of Section 1 of said Ordinance No. 178 is hereby amended to read as follows:

"Rule 5. The agenda and order of business shall be closed by Monday evening prior to the regular meetings and within a reasonable time prior to special and adjourned meetings."

Section 3. Rule II of Section 1 of said Ordinance No. 178, as amended by said Ordinance No. 325, is now further amended to read as follows:

"Rule 11. The President of Council shall be an ex officio member without vote of all standing committees of Council. The standing committees shall be as follows:

- 1. Finance, Administration and Ordinance.
- 2. Public Safety and Utilities.
- 3. Public Works.
- 4. Property and Recreation."

Section 4. Rule 14 of Section 1 of said Ordinance No. 178, as amended by said Ordinance No. 325, is now further amended to read as follows:

"Rule 14 (a). The Finance, Administration and Ordinance Committee shall, inter alia, have the following duties:

It shall be responsible for all matters pertaining to the financial affairs of the Borough.

It shall, with the assistance of the Borough Manager, prepare monthly financial statements and shall prepare and submit the tentative annual budget as required by law.

It shall be responsible for all matters of insurance, of performance and fidelity bonds and similarly related matters.

It shall be responsible for investigating all matters pertaining to personnel of the Borough.

It shall, through the Borough Manager, establish administrative policy and administrative regulations and procedures for the Borough.

It shall be responsible for all matters pertaining to the orderly keeping of the ordinances and ordinance books of the Borough.

It shall be responsible for all matters pertaining to the collection, filing and recording of all delinquent and liened taxes insofar as these duties are not performed by the Tax Collector.

It shall be responsible for all matters pertaining to the collection, filing, recording and lienning of all municipal claims of the Borough.

It shall be responsible for all matters pertaining to delinquent claims of the Borough.

Rule 14 (b). The Public Safety and Utilities Committee shall, inter alia, have the following duties:

It shall be responsible for all matters pertaining to the administration of the Police Department, except as to those matters which are delegated specifically to the Mayor by law.

It shall make recommendations to Council for the regulation of traffic in the Borough.

It shall be responsible for all matters pertaining to fire departments within the Borough and for fire protection generally.

It shall, when requested by the Borough Manager, review applications for licenses or permits of any sort that may be issued by the Borough, and it shall recommend procedure and regulations for the handling and issuance of such licenses or permits.

It shall be responsible for all matters pertaining to all utilities offering water, gas, electricity, communications and transportation service within the Borough.

Rule 14 (c). The Public Works Committee shall, inter alia, have the following duties:

It shall be responsible for all matters pertaining to the construction, maintenance and repair of all public streets, sidewalks, bridges and storm sewers within the Borough.

It shall be responsible for all matters pertaining to the construction, maintenance and repair of all sanitary sewers and appliances and sewage treatment plants within the Borough.

Rule 14 (d). The Property and Recreation Committee shall, inter alia, have the following duties:

It shall be responsible for all matters pertaining to buildings, land and other property owned by the Borough.

It shall be responsible for all matters relating to recreation, parks and playgrounds owned, leased, supervised or equipped by the Borough, and shall be represented on the parks and Recreation Advisory Board.

It shall be responsible for all matters relating to public libraries, and shall be represented on the Monroeville Library Board."

Section 5. This Ordinance shall become effective the first day of February, 1966.

Section 6. Any ordinance or part of ordinance in conflict with any of the provisions of this Ordinance is hereby appealed to the extent of such conflict.

ORDAINED AND ENACTED this 13th day of January, 1966.

ATTEST:

BOROUGH OF MONROEVILLE

S/ Carrol F. Pickens
Secretary

By S/ Frank A. Witt
President of Council

EXAMINED AND APPROVED this 14th day of January, 1966.

S/John J. Duncan -
Mayor