

## ORDINANCE NO. 458

## AN ORDINANCE OF THE BOROUGH OF MONROEVILLE ESTABLISHING THE DEPARTMENT OF RECREATION AND PARKS.

BE IT ORDAINED AND ENACTED by the Council of the Borough of Monroeville as follows:

Section 1. CREATION OF RECREATION DEPARTMENT.

A Department of Recreation and Parks is hereby established in and for the Borough of Monroeville. The said Department shall consist of the Director of Recreation and Parks as the chief administrative and executive officer and the Recreation and Parks Advisory Board. The said Department shall further consist of the various employees appointed from time to time pursuant to the provisions of this Ordinance or pursuant to further action of Monroeville Borough Council.

Section 2. DIRECTOR OF RECREATION AND PARKS.

The Director of Recreation and Parks shall be under the direct supervision and control of the Borough Manager.

Section 3. MEMBERSHIP OF RECREATION AND PARKS ADVISORY BOARD.

The Recreation and Parks Advisory Board shall consist of nine members appointed by Monroeville Borough Council, with three year terms, except that of the first Advisory Board so appointed, three members shall be appointed for a term of one year, three members for a term of two years, and three members for a term of three years. There shall be one member from each of the seven wards of the Borough of Monroeville, an eighth member who is a member of the Monroeville Borough Council, and a ninth member who is a member of the Gateway Union School Board, but who resides in Monroeville Borough. Those members of the Advisory Board appointed from the Gateway Union School Board and from the Monroeville Borough Council shall have their terms as members of the Advisory Board terminate should they for any reasons cease to be members of the bodies which they represent. All appointments to the Recreation and Parks Advisory Board shall be made at the regular meetings of Monroeville Borough Council in January of each year.

Section 4. FUNCTION OF RECREATION AND PARKS ADVISORY BOARD.

The said Advisory Board shall:

(1) Make plans for the maintenance of an adequate system of parks and recreational facilities and activities and for the enlargement, improvement or acquisition of parks or recreational areas, and shall make recommendations therefor.

(2) Advise the Monroeville Borough Council, the Borough Manager and the Director of Recreation and Parks on problems concerning the administration of parks and recreational areas.

(3) Make any investigation which it may consider desirable with reference to the administration of the parks and recreational areas, and report to Monroeville Borough Council at least once a year its findings, conclusions and recommendations.

(4) Review the portion of the annual Borough budget pertaining to parks and recreations, and make recommendations thereon direct to the Borough Manager and Monroeville Borough Council.

(5) Select from among its own members a Chairman and Secretary and formulate its own rules of operation and procedure, and shall meet statedly not less than six times annually.

#### Section 5. POWERS AND DUTIES OF DIRECTOR.

The Director of Recreation and Parks shall:

(1) Plan, promote, organize and supervise a comprehensive municipal recreation program, and shall administer the same in the interest of the entire community.

(2) Supervise the recreational uses of playgrounds, play fields, recreation centers, swimming pools, ball fields, and such other recreation areas and facilities as may be made available to carry out the Borough's recreation program.

(3) Conduct and supervise any form of recreational, cultural or social activity that will employ the leisure time of the citizens of the Borough of Monroeville in a wholesome and constructive manner.

(4) Maintain programs of instruction for Monroeville Borough citizens in leisure time activities, and in the case of programs at adult level, to establish and collect fees therefor sufficient to pay cost of instruction.

(5) Employ such personnel, with the approval of the Borough Manager and Monroeville Borough Council and consistent with the annual budget therefor, as will adequately enable this Department to carry out the duties and functions prescribed for it.

#### Section 6. RECEIPTS AND REVENUES.

All receipts and revenues from the operations of the Department of Recreation and Parks shall be deposited in the general fund of the Borough of Monroeville, and all operating expenses of the said Department shall be paid out of the said general fund.

Section 7. REPEALER.

Any ordinances or parts of ordinances in conflict with any of the provisions of this Ordinance are hereby repealed to the extent of such conflict.

ORDAINED AND ENACTED this 10 day of December, 1964.

ATTEST:

BOROUGH OF MONROEVILLE

S/Carrol F. Pickens  
Secretary

By S/Frank A. Witt  
President of Council

EXAMINED AND APPROVED this 11 day of December, 1964.

S/John J. Duncan

Mayor